



STATE OF MARYLAND  
PUBLIC EMPLOYEE LABOR RELATIONS BOARD  
**Unfair Labor Practice Charge**  
MD Code Ann., State Gov't Article,  
§22-201 *et seq.*

MD – PERB  
45 Calvert Street, Suite 102  
Annapolis, MD 21401

Complete Sections 1 through 7. Please type or clearly print.

**1. Charging Party (Check appropriate line)**

- A. Employee Organization/Union \_\_\_\_\_
- B. Public Employer \_\_\_\_\_
- C. Employee \_\_\_\_\_

**2. Charged Party (Check appropriate line)**

- A. Employee Organization/Union \_\_\_\_\_
- B. Public Employer \_\_\_\_\_
- C. Employee \_\_\_\_\_

**3. Contact Information of Parties**

a. Charging Party:

1. Full name, street address, telephone number & e-mail address:
  
  
  
  
2. Name, title, street address, telephone number & e-mail address of REPRESENTATIVE (if any) of Charging party:

b. Charged Party:

1. Full name, street address, telephone number & e-mail address:
  
2. Name, title, street address, telephone number & e-mail address of REPRESENTATIVE (if any) of Charged party:

**4. Please state the facts of the alleged prohibited practice including:**

**(1) The alleged facts underlying this complaint, including dates, locations, and names of individuals involved, set forth in separately numbered paragraphs; and**

**(2) The specific unfair labor practice(s) alleged to have occurred, with each allegation set forth in a separately numbered paragraph.**

<p><b>5. Remedy Requested</b></p> <p>State the remedy(ies) that you request the Public Employee Relations Board to order:</p>
<p><b>6. Declaration</b></p> <p>I declare that I have read the above complaint and that, understanding the penalties of perjury, the information is true, based upon knowledge, information, and belief.</p> <p>Signature: _____ Date: _____</p>

7. The charging party shall serve the charge on all other parties by personal delivery, mail or email, and provide a certificate of service to the Executive Director by mail or email.

8. Submit the charge form to:

**Erica L. Snipes, Acting Executive Director**  
**Maryland Public Employee Relations Board**  
 45 Calvert Street, Suite 102 Annapolis, MD 21401  
[erica.snipes@maryland.gov](mailto:erica.snipes@maryland.gov)

**INSTRUCTIONS FOR FILING AN UNFAIR LABOR PRACTICE CHARGE WITH THE MD PERB UNDER MD CODE ANN. §22-201. *et seq.***

1. The purpose of filing this charge is to: charge the offending party with a violation of the MD Public Employee Relations Act at § 22-201, *et seq.*
2. ONLY the following persons may file an Unfair Labor Practice Charge:  
an employee organization; a public employer; or an employee covered by the Public Employee Relations Act.
3. For any of the persons identified in Section 2, a representative authorized by that person may file an Unfair Labor Practice Charge.
4. Type or clearly print all required information. Fill in all sections of the charge. Failure to provide all information required may delay processing. If you believe that a section of the charge does not apply to your situation, mark the section "N/A" or "none."
5. Failure to state the reasons in support of the charge will result in its dismissal.

6. The charge must be filed with the Board within 6 months from the later of the alleged Unfair Labor Practice or following the time that a reasonable person would, upon exercising due diligence, have discovered the occurrence of the alleged violation.
7. Sign and date the charge.
8. Filing and service shall be in person, by electronic mail, or by U.S. mail return receipt requested.